

City Council Agenda Preview

June 17, 2014

▶ Consent Calendar

- ▶ Item 5: Certification of Warrant Register
 - ▶ City Council reviews and approves payment of City invoices. City invoices totaled approximately \$4.64 million for the time period reviewed.
- ▶ Item 6: Waive Reading of Ordinances and Resolutions
 - ▶ To save time, the City Clerk will read only the titles of any Ordinances and Resolutions on the public agenda.
- ▶ Item 7: Minutes of the Regular Meeting of the City Council Held on May 6, 2014 and the Budget Workshop Held on May 13, 2014
- ▶ Item 8: May Monthly Treasurer's Report
 - ▶ The May 2014 Treasurer's Report provides information on the City's investment portfolio. All investments are in compliance with the City's Investment Policy.
- ▶ Item 9: California Constitutional Article XIII B Appropriations Limit
 - ▶ The City Council may approve the appropriations limit for Fiscal Year 2014-15 in the amount of \$96,800,687. The appropriations limit, also referred to as the "Gann-Limit," restricts the amount of revenue spent by the City in any fiscal year.
- ▶ Item 10: First Amendment with EcoNomics for Solid Waste Preparation and On-Call Services
 - ▶ In 2013, EcoNomics assisted with the preparation of a Request for Proposals for a new Franchise Agreement. As part of this process, the firm performed additional and necessary AB 939-related tasks to complete the Franchise Agreement and ensure compliance with State law. At this time, City Council may consider amending a contract with EcoNomics by adding the AB 939 tasks to the current scope of work and increasing compensation to \$188,867.
- ▶ Item 11: Renewed Measure M Seven-Year Capital Improvement Program
 - ▶ City Council will consider approving the Renewed Measure M Seven-Year Capital Improvement Program (FY 2014-15 through 2020-21) and authorizing staff to submit the eligibility packet to the Orange County Transportation Authority to continue receiving Measure M funding. In addition, the City anticipates receiving about \$10,352,900 from the Fair Share program to fund street resurfacing and slurry seal projects over the next seven years while competing for funding for the remaining projects in the Seven-Year CIP.
- ▶ Item 12: Notice of Completion for Rimgate and Tamarisk Park Improvement Project
 - ▶ The Rimgate and Tamarisk Park Improvement Project is complete with a final construction contract of \$2,432,631. Some of the improvements at both parks includes new restroom facilities, tot lot play area upgrades, and shade structures. Tamarisk Park added a new baseball field and a resurfaced basketball court while Rimgate Park included a six-station par course.

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▶ **Consent Calendar (continued)**

- ▶ **Item 13: Acceptance of Public and Private Improvements and Release of Bonds for Tract Map No. 17525**
 - ▶ City Council may accept completed public and private improvements on Tract Map No. 17525 which includes Baker Ranch Community Park and a Homeowner's Association (HOA) Park, and release associated bonds to Shea Baker Ranch Associates. Baker Ranch Community Park amenities include three play areas for different age groups, a multi-purpose field with bleachers, a basketball court, and two BBQ areas. The HOA park is a 5.6-acre private park known as "The Grove" which includes a swimming pool, shade structures, a BBQ area, a basketball court, and a children's play area.
- ▶ **Item 14: Acceptance of Private Improvements and Release of Bonds for Tract Map No. 17527**
 - ▶ City Council may accept completed private improvements on Tract Map No. 17527 for a Homeowner's Association Park, and release the associated bond to Shea Baker Ranch Associates. The .085-acre private park known as "Passage Park" is located east of Dimension Drive north of Bake Parkway and includes an adventure play area, a half basketball court, a bocce ball court, a BBQ area with shade structure, and open turf.
- ▶ **Item 15: Acceptance of Private Improvements and Release of Bonds for Tract Map No. 17530**
 - ▶ City Council may accept completed private improvements on Tract Map No. 17530 for a Homeowner's Association Park, and release the associated bond to Shea Baker Ranch Associates. The .093-acre private park known as "Odyssey Park" is located northwest of Bake Parkway and Dimension Drive and includes a tot lot, a half basketball court, a BBQ area, and open turf.
- ▶ **Item 16: Request for Proposals for a Security Camera System**
 - ▶ City Council will consider a Request for Proposals to procure a security camera system for the 86-acre Lake Forest Sports Park which would be used by staff to monitor the park and recreation center. The selected vendor would install the camera system, train staff, and provide ongoing system support. Staff intends to install the camera system prior to the grand opening of the facility.
- ▶ **Item 17: Award of Contract for Electrical Maintenance Services**
 - ▶ City Council will consider awarding a three-year contract to Lake Forest Electric for electrical maintenance services in the amount of \$312,952. The contractor would be responsible for furnishing all labor, materials, equipment, tools, and incidentals to repair electrical facilities and equipment at 28 parks (including Baker Ranch Community Park and the future Lake Forest Sports Park), City Hall, and at all medians, parkways, and slopes.

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▶ **Consent Calendar (continued)**

- ▶ **Item 18: Award of Contract for Graffiti Removal and Steam Cleaning Services**
 - ▶ City Council will consider awarding a one-year contract to Superior Property Services for on-call graffiti removal and monthly steam cleaning at City-owned facilities such as Etnies Skatepark, the Arbor structures, various trash receptacles, park gazebos and floors, and picnic tables. Each year, the City receives an average of 800 calls for graffiti removal on City facilities. The contractor would also steam clean sidewalks at Village Pond Park three times a week. The contract amount is \$148,100.
- ▶ **Item 19: Award of Contract for Medians, Parkways, and Slopes Landscape Maintenance Services**
 - ▶ City Council will consider awarding a contract with SpectrumCare to provide daily maintenance of all landscaped medians, parkways, and slopes within the City. The contractor would also provide a certified arborist for tree pruning, a certified applicator for pesticides, increase staffing to enhance the level of services, and provide dedicated maintenance crews for Arbor Commercial District. The contract is for a three-year term in the amount of \$2,658,443.
- ▶ **Item 20: Agreement with the County of Orange for Law Enforcement Services**
 - ▶ City Council will consider approving a one-year contract with the Orange County Sheriff's Department (OCSD) for law enforcement services and programming. The proposed contract for Fiscal Year 2014-15 is \$13,319,616, an increase of 4.9% from the previous year due to a rise in labor cost for County personnel. The results of the City's 2012 Resident and Business Survey confirms that the community is generally satisfied with OCSD's services.

▶ **Public Hearings**

- ▶ **Item 21: Changed Plan 6-14-4509 for Modification to Interior Dimensions for Tandem Garages**
 - ▶ City Council may modify the dimensions for tandem garages from 11' x 40' to 10'6" x 38'2" with overhead storage provided in lieu of ground level storage for the Brookfield multifamily residential project. As a result of the changed storage configuration, the available area for parking and maneuvering within the garage will be increased. The Brookfield Project is located at 61 and 71 Auto Center Drive with plans for 147 homes.

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► Discussion

- **Item 22: Adoption of Fiscal Year 2014-15 Operating Budget**
 - Adoption of the Fiscal Year 2014-15 Operating Budget would consist of \$38.9 million in revenues and \$38 million in expenditures. City staff is recommending the City Council also approve \$1,500 for business seminars and events to enhance the City's business development and attraction program, \$60,000 to replace two police motorcycles, a one-time increase of \$198,700 for liability insurance, and a one-time increase of \$48,000 for costs associated with the City Hall lease. In addition, staff is proposing an increase of \$30,000 for a total \$60,000 for the City Hall consolidation plan in which \$30,000 will be offset by a credit from the landlord.
- **Item 23: Introduction of an Ordinance Adding Chapter 2.18 to the Lake Forest Municipal Code Relating to the Regulation of Lobbying Activities to Prohibit Lobbying by City Officials**
 - City Council will consider a first reading of an ordinance amending the Lake Forest Municipal Code to prohibit lobbying by City officials. If approved, the proposed ordinance would add Chapter 2.18 to the Lake Forest Municipal Code entitled *Restrictions on Elected City officials who are Lobbyists*.
- **Item 24: Ordinance Regarding Amendments to Lake Forest Municipal Code Chapter 3.13 Concerning Public Projects Bidding and Procedures and Updates to the Purchasing and Contract Guidelines**
 - The 2014 Purchasing and Contract Guidelines document the City's procedures related to purchasing and contracting with vendors. City Council will consider adopting an ordinance to increase the upper limit for using informal bid procedures, as well as approve updates to the proposed Guidelines to clarify policies and procedures and improve the usability of the document.
- **Item 25: Discussion on Citywide Wireless Coverage**
 - City Council will be presented a report with information regarding City regulations for placement of wireless facilities, Federal Communications Commission rules, and an overview of citywide wireless coverage for discussion. At Council's discretion, this item may possibly be referred to the Planning Commission for further study.
- **Item 26: Request for Appointment – Orange County Council of Governments**
 - City Council may appoint Council Member Dave Bass to serve as the second alternate to Council Member Kathryn McCullough on the Orange County Council of Governments. Currently, Council Member McCullough serves as the Southern California Association of Governments ("SCAG") District 13 representative on the Orange County Council of Governments ("OCCOG") Board of Directors.